

**Cottonwood Heights Parks and Recreation Service Area
Board of Trustees
November 18, 2025**

**Work Session 2:45 pm &
General Board Meeting 4:00 pm**

AGENDA

WORK SESSION - *no action will be taken during the work session*

2:45 pm

- A. Review 2026 Tentative Budget and Fee Schedule
- B. Discussion of any items listed on the General Board Meeting Agenda

SPECIAL BUSINESS MEETING

4:00 PM

SPECIAL BUSINESS

- 1. Canvass of the November 4, 2025 Election for the Trustee position to represent District #1 of the Cottonwood Heights Parks and Recreation Service Area

GENERAL BOARD MEETING

4:05 pm

GENERAL BUSINESS

- A. Welcome and Pledge of Allegiance -
- B. Review and Approval of October 15, 2025 Board Minutes – Dan Morzelewski
- C. Review and Approval of the Financial Statement for October 2025 – Ben Hill
- D. Review and Approval of Accounts Payable Selected Entries for October 2025 – Lyse’ Durrant

INFORMATION/DISCUSSION ITEMS

- A. Citizen/Customer Comments
- B. Board District Representation Reports – Trustees
- C. UASD Distinguished Board Member Award Presented to Bart Hopkin – Ben Hill
- D. Safety Update – Audrey Durfee
- E. Executive Director’s Report – Ben Hill
- F. Information and Discussion on the Tentative 2026 Budget and Fee Schedule – Ben Hill
- G. Information and Discussion of Appointment of 2026 Board of Trustee Positions – Dan Morzelewski
- H. Information and Discussion of 2026 Board of Trustee Meeting Dates – Dan Morzelewski

SPECIAL BUSINESS

- A. Consideration and Recommendation to Approve the CHRC Master Plan | Resolution 2025-16 – Ben Hill
- B. Consideration and Recommendation to Approve the 2026 Tentative Budget and Fee Schedule | Resolution 2025-17 – Ben Hill
- C. Consideration and Recommendation to approve Policy XIX-Leave | Resolution 2025-18 – Ben Hill

CLOSED MEETING (if needed and voted upon)

ADJOURN

The above items will be discussed at the Board meeting on November 18, 2025 at 4:00 p.m. with a work session held at 2:45 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. If you would like to submit written comment, please email all comments to lysed@cottonwoodheights.com. All comments received by 2:00 pm on November 18, 2025 will be summarized for the public record (Full name and address must be submitted as well). Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and Recreation Center.