

Cottonwood Heights Parks and Recreation Service Area

Board of Trustees

August 11, 2026

Work Session-3:00 pm

Board Meeting – 4:00 pm

AGENDA

WORK SESSION - *no action will be taken during the work session*

3:00 pm

- A. Board District Representation Reports
- B. Safety Meeting Minute – Audrey Durfee
- C. Information and Discussion regarding possible Truth in Taxation
- D. Discussion of any items listed on the General Board Meeting Agenda

GENERAL BOARD MEETING

4:00 pm

GENERAL BUSINESS

- A. Welcome-Patti Hansen
- B. Pledge of Allegiance-by Invitation
- C. Review and Approval of July 15, 2026 Board Meeting Minutes – Patti Hansen
- D. Review of the Financial Statement for July 2026 (Financials will be unreconciled and will be approved in the September meeting) – Lyse’ Durrant
- E. Review and Approval of Accounts Payable Selected Entries for July 2026– Audrey Durfee

INFORMATION/DISCUSSION ITEMS

- A. Public Comment
- B. Executive Director’s Report – Lyse’ Durrant
- C. Information and Discussion regarding Policy XXIV-Vehicle Usage Policy – Melissa Ruff
- D. Information and Discussion regarding Policy XXV-Use of Office Equipment, Computers and Computer Systems – Melissa Ruff
- E. 2027 Budget Timeline – Audrey Durfee

CLOSED MEETING (if needed and voted upon) - a closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual

ADJOURN

The above items will be discussed at the Board meeting on August 11, 2026 at 4:00 p.m. with a work session held at 3:00 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. Public comments will be limited to 3 minutes. If you would like to submit written comment, please email all comments to allie@chparksandrecut.gov. All comments received by 2:00 pm on August 11, 2026 will be summarized for the public record (Full name and address must be submitted as well). Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and Recreation Center.