

Cottonwood Heights Parks and Recreation Service Area

Board of Trustees

May 20, 2026

**Work Session-3:15 pm
Board Meeting – 4:00 pm**

AGENDA

WORK SESSION - *no action will be taken during the work session*

3:15 pm

- A. Board District Representation Reports
- B. Safety Meeting Minute-Audrey Durfee
- C. Department Head updates
- D. Discussion of any items listed on the General Board Meeting Agenda

GENERAL BOARD MEETING

4:00 pm

GENERAL BUSINESS

- A. Welcome-Patti Hansen
- B. Pledge of Allegiance-by Invitation
- C. Review and Approval of April 22, 2026 Minutes – Patti Hansen
- D. Review and Approval of the Financial Statement for April 2026 – Lyse’ Durrant
- E. Review and Approval of Accounts Payable Selected Entries for April 2026– Audrey Durfee

INFORMATION/DISCUSSION ITEMS

- A. Public Comment
- B. Executive Director’s Report – Lyse’ Durrant
- C. Information and Discussion regarding the ZAP Application-Lyse’ Durrant
- D. Information and Discussion regarding the 2025 Audit-Lyse’ Durrant
- E. Information and Discussion regarding the Certified Tax Rate-Lyse’ Durrant
- F. Information and Discussion regarding the Fraud Risk Assessment-Lyse’ Durrant

SPECIAL BUSINESS

- A. Consideration and Recommendation to approve Policy VI-Employee Code of Conduct-Resolution 2026-6

ADJOURN

CLOSED MEETING (if needed and voted upon) - a closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual

ADJOURN

The above items will be discussed at the Board meeting on May 20, 2026 at 4:00 p.m. with a work session held at 3:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. Public comments will be limited to 3 minutes. If you would like to submit written comment, please email all comments to allie@chparksandrecut.gov. All comments received by 2:00 pm on May 20, 2026 will be summarized for the public record (Full name and address must be submitted as well). Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and Recreation Center.