

**Minutes for the
General Board Meeting for the
Cottonwood Heights Parks and Recreation Service Area
Held at 7500 South 2700 East, Cottonwood Heights, Utah
On the 26th day of July 2023
Pursuant of Notice**

all minutes pending until approved at the following Board Meeting

Board of Trustees Present:

Patti Hansen

Bart Hopkin

Dan Morzelewski

Staff Present:

Ben Hill (via phone)

Lyse' Durrant

Andrew Davis

Audrey Durfee

Melissa Ruff

Kevin Suchey

Allie Brown

Cameron Gonzales

A Work Session was held on June 21, 2023, where Ms. Ruff updated the Board on HR changes. Updates on the Master Plans for the Skate Park and Bywater Park were given, as well as a discussion regarding any items listed on the General Board Meeting Agenda.

GENERAL BOARD MEETING

4:00pm

General Business

A. Welcome and Pledge of Allegiance

- Mr. Hopkin led the Pledge of Allegiance.

B. Verification of Compliance – Open Meeting Law – Patti Hansen

C. Review and Approval of June 2023 Board Minutes – Patti Hansen

- After review, Mr. Morzelewski made a motion to approve the June 2023 Board Minutes. Mr. Hopkin seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

D. Review and Approval of the Financial Statement for June 2023 – Lyse’ Durrant

- Ms. Durrant presented the Financial Statement for June 2023 to the Board.
- After review, Mr. Hopkin made a motion to approve the June 2023 Financial Statement. Mr. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

E. Review and approval of Accounts Payable Selected Entries for June 2023 – Lyse’ Durrant

- Ms. Durrant presented the Accounts Payable Selected Entries for June 2023 to the Board.
- After review, Mr. Morzelewski made a motion to approve the June 2023 Accounts Payable Selected Entries. Mr. Hopkin seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

INFORMATION/DISCUSSION ITEMS

A. Citizen/Customer Comments

- No comments

B. Board District Representation Reports – Trustees

- Mr. Hopkin commented on how well the playground construction at Antczak Park is coming along.

C. Executive Directors Report – Ben Hill

INFORMATION & UPDATES:

- Butlerville Days:

- Thursday, July 27th – Saturday, July 29th
- Pickleball Tournament, Parade, etc.
- Cottonwood Heights Community Playgrounds (TRCC):
 - Antczak – July 17th
 - Mill Hollow – TBD
 - Bywater – TBD
- Bywater Master Plan:
 - Venn Collaborative, LLC
 - Kick-off Meeting (Tuesday, July 18th)
- CH2:
 - July Meeting was Canceled
 - Next Meeting is Tuesday, August 8th at 10AM (Patti)
- CH Parks, Trails and Open Space Committee:
 - Report on Wednesday, June 26th Meeting:
 - Crestwood Park: SLCO
 - Survey Results
 - Concept Plans are being Prepared (with and without pool)
 - Next... Online Survey to Comment on the Concept Alternatives
 - Concludes with a Public Meeting
 - Next Meeting is Wednesday, July 26th (6-8PM)
- Other:
 - Member Appreciation Day at the Outdoor Pool (Thursday, July 6th)
 - Meeting with CH City Manager – Tim Tingey (Thursday, July 13th)
 - Indoor Pool Area Closes for Annual Maintenance (Monday, August 14th)
 - CH Parks & Recreation Foundation:
 - Foundation Day at the Outdoor Pool (Friday, July 28th)
 - Charity Golf Event at Mountain Dell (Tuesday, August 22nd)

Meeting Adjourned at 4:26pm.

The next Meeting of the Board will be held on August 16, 2023 @ 4pm.

Cottonwood Heights Parks and Recreation Center

Foundation Meeting Minutes

July 26, 2023

A. Review and Approval of the April 19, 2023 Foundation Meeting Minutes – Ben Hill

- After review, Mr. Hopkin made a motion to approve the April 19, 2023 Foundation Minutes. Mr. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

B. Quarterly Financial Review – Ben Hill

- After review, Mr. Morzelewski made a motion to approve Quarterly Financials. Mr. Hopkin seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

C. Foundation Requests – Ben Hill

- Mr. Hill requested \$450.00 from the Foundation to pay for a membership with the National Association of Park Foundation.
 - Board Approves Request
- Mr. Hill requested that the Foundation donate \$1000 to Brighton Little League football to help kids whose families can’t otherwise afford to play be able to play.
 - Mr. Hopkin made a motion to approve a donation of \$1000 to Brighton Little League Football. Mr. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen. Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

Meeting Adjourned at 4:44 PM

The next Foundation Meeting will be held October 18, 2023