

**Cottonwood Heights Parks and Recreation Service Area
Board of Trustees
October 20, 2021**

**Work Session - 3:15 pm
General Business Meeting – 4:00 pm**

AGENDA

WORK SESSION

3:15 pm

Work Session - no action will be taken during the work session

- A. Review Budget Timeline
- B. Fraud Risk Assessment review
- C. Discussion about Smart Approach to Cost Recovery
- D. Discussion of any items listed on the General Board Meeting Agenda

GENERAL BOARD MEETING

4:00 pm

GENERAL BUSINESS

- A. Verification of Compliance - Open Meeting Law – Bart Hopkin
- B. Review and Approval of September 2021 Board Minutes – Bart Hopkin
- C. Approval of the Financial Statement – September 2021 – Ben Hill
- D. Approval of Accounts Payable Selected Entries – Lyse' Durrant

INFORMATION/DISCUSSION ITEMS

- A. Citizen/Customer Comments
- B. Board District Representation Reports
- E. Aquatics Report - Marcie Burrill
- F. Recreation and Fitness Report - Warren Hallmark
- G. Parks Report - Ryan Gardner
- H. Facility Maintenance Report-Kevin Suchey
- I. Executive Director's Report – Ben Hill

SPECIAL BUSINESS

- A. Consideration and Recommendation to Approve Policy Section VII-Disciplinary Action-Resolution 2021-14 – Ben Hill

ADJOURN

FOUNDATION MEETING

- A. Review minutes of July 21, 2021
- B. Quarterly Financial Review-Ben Hill
- C. Review of the 990-Ben Hill
- D. Requests/Approvals-Ben Hill

CLOSED MEETING (if needed and voted upon)

The above items will be discussed at the Board meeting on October 20, 2021 at 4:00 p.m. with a work session held at 3:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. If you would like to submit written comment, please email all comments to lysed@cottonwoodheights.com. All comments received by 2:00 pm on October 20, 2021 will be entered into the public record. Comments made after that time will be forwarded to the Board of Trustees.