

Cottonwood Heights Parks and Recreation Service Area

Board of Trustees

June 17, 2026

**Work Session-3:15 pm
Board Meeting – 4:00 pm**

AGENDA

WORK SESSION - *no action will be taken during the work session*

3:15 pm

- A. Board District Representation Reports
- B. Safety Meeting Minute-Audrey Durfee
- C. Department Head updates
- D. Discussion of any items listed on the General Board Meeting Agenda

GENERAL BOARD MEETING

4:00 pm

GENERAL BUSINESS

- A. Welcome-Patti Hansen
- B. Pledge of Allegiance-by Invitation
- C. Review and Approval of May 20, 2026 Minutes – Patti Hansen
- D. Review and Approval of the Financial Statement for May 2026 – Lyse' Durrant
- E. Review and Approval of Accounts Payable Selected Entries for May 2026– Audrey Durfee

INFORMATION/DISCUSSION ITEMS

- A. Public Comment
- B. Presentation of the 2025 Annual Audit – K & C CPA's
- C. Executive Director's Report – Lyse' Durrant
- D. Fraud Risk Assessment – Audrey Durfee
- E. Information and Discussion regarding the Certified Tax Rate 2026-Lyse' Durrant

SPECIAL BUSINESS

- A. Consideration and Recommendation to approve the 2025 Audit Report-Resolution 2026-7
- B. Consideration and Recommendation to Establish and Adopt the Certified Tax Rate for 2026 – Resolution 2026-8

ADJOURN

CLOSED MEETING (if needed and voted upon) - a closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual

ADJOURN

The above items will be discussed at the Board meeting on June 17, 2026 at 4:00 p.m. with a work session held at 3:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. Public comments will be limited to 3 minutes. If you would like to submit written comment, please email all comments to allie@chparksandrecut.gov. All comments received by 2:00 pm on June 17, 2026 will be summarized for the public record (Full name and address must be submitted as well). Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and Recreation Center.