

Cottonwood Heights Parks and Recreation Service Area

Board of Trustees

February 15, 2023

Work Session-3:15 pm
Board Meeting – 4:00 pm

AGENDA

WORK SESSION - *no action will be taken during the work session*

3:15 pm

- A. Annual Board Training Requirements
- B. Annual Conflict of Interest forms filled out
- C. Facility Maintenance Manager Update – Kevin Suchey
- D. Discussion of any items listed on the General Board Meeting Agenda

GENERAL BOARD MEETING

4:00 pm

GENERAL BUSINESS

- A. Pledge of Allegiance
- B. Verification of Compliance – Open Meeting Law –Patti Hansen
- C. Review and Approval of January 25, 2023 and February 1, 2023 Board Minutes-Patti Hansen
- D. Review and Approval of the Financial Statement for January 2023 – Ben Hill
- E. Review and Approval of Accounts Payable Selected Entries for January 2023 – Lyse’ Durrant

INFORMATION/DISCUSSION ITEMS

- A. Citizen/Customer Comments
- B. Board District Representation Reports – Trustees
- C. Executive Director’s Report – Ben Hill
- D. Election Information Update – Lyse’ Durrant
- E. Information and Discussion of Engagement Letter from K & C Accountants for 2022 Audit Services- Lyse’ Durrant

SPECIAL BUSINESS

- A. Consideration and Recommendation to Approve Policy 500: Independent Contractors – Resolution 2023-2
- B. Consideration and Information to Approve Policy Section II – CHPRSA relationship with Independent Contractors and Licensees – Resolution 2023-3
- C. Consideration and Recommendation to Accept Engagement Letter from K & C Accountants for 2022 Audit Services – Resolution 2023-4

ADJOURN

CLOSED MEETING (if needed and voted upon)

ADJOURN

The above items will be discussed at the Board meeting on February 15, 2023 at 4:00 p.m. with a work session held at 3:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. If you would like to submit written comment, please email all comments to lysed@cottonwoodheights.com. All comments received by 2:00 pm on February 15, 2023 will be summarized for the public record (Full name and address must be submitted as well). Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website, and Recreation Center..