

**Minutes for the
Public Hearing / General Board Meeting for the
Cottonwood Heights Parks and Recreation Service Area
Held at 7500 South 2700 East, Cottonwood Heights, Utah
On the 18th day of December 2024
Pursuant of Notice**

all minutes pending until approved at the following Board Meeting

Board of Trustees Present:

Bart Hopkin
Dan Morzelewski
Patti Hansen

Staff Present:

Ben Hill
Lyse' Durrant
Andrew Davis
Cameron Gonzales
Audrey Durfee
Allie Brown
Melissa Ruff
Alex Ihrig

A Work Session was held on December 18th @ 5:15pm where there was a Quarterly Safety Report given by Ms. Durrant, and a discussion of any items listed on the Public Hearing and General Board Meeting Agenda.

PUBLIC HEARING

6:00pm

A. Welcome and Verification of Compliance – Bart Hopkin

B. Pledge of Allegiance

- Ms. Ruff led the pledge.

C. 2024 Amended Budget, 2025 Proposed Budget, and the 2025 Fee Schedule - Ben Hill

- Mr. Hill presented information regarding the 2024 Amended Budget, 2025 Proposed Budget, and the 2025 Fee Schedule.

D. Public Hearing to Receive citizen comment on the 2024 Amended Budget, the 2025 Proposed Budget, and the 2025 Fee Schedule

- Mr. Evans inquired about future TRCC plans, If CHPRSA is taking over the Dover Hills Park, and the process behind CHPRSA increasing wages.
 - Mr. Hill addressed all questions.

Adjourned. The Public Hearing regarding the 2024 Budget Amendments, 2025 Budget and Fee Schedule. @6:22pm

GENERAL BOARD MEETING

4:00pm

General Business

A. Verification of Compliance – Open Meeting Law – Bart Hopkin

B. Review and Approval of November 2024 General Board Meeting Minutes – Bart Hopkin

- After review, Ms. Hansen made a motion to approve the November 2024 Board Minutes. Mr. Morzelewski seconded the motion. Motion carried unanimously with Mr. Hopkin, Mr. Morzelewski, and Ms. Hansen voting “Aye.”

C. Review and Approval of the Financial Statement for November 2024 – Ben Hill

- Mr. Hill presented the Financial Statement for November 2024 to the Board.
- After review, Mr. Morzelewski made a motion to approve the November 2024 Financial Statement. Ms. Hansen seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

D. Review and Approval of Accounts Payable Selected Entries for November 2024 – Lyse’ Durrant

- Ms. Durrant presented the Accounts Payable Selected Entries for November 2024 to the Board.
- After review, Ms. Hansen made a motion to approve the November 2024 Accounts Payable Selected Entries. Mr. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

INFORMATION/DISCUSSION ITEMS

A. Citizen/Customer Comments

- No comments

B. Board District Representation Reports – Trustees

- Ms. Hansen thanked staff for their work in making the 40th Annual Thanksgiving Day 5k a success.

C. Executive Directors Report – Ben Hill

INFORMATION & UPDATES:

- TRCC Application - 2024:
 - Bywater Park Improvements:
 - Tennis, Baseball, Playground/Swings Surface, and Monument Sign.
 - County Council Approved (\$412,217.00) on December 10, 2024.
- RFP – 2025 Facility Capital Maintenance Master Plan.
- Brighton Bank:
 - Free Skate Day – Saturday, January 11th (12:45 – 1:45PM / 2 - 4PM).
- CH2:
 - ~~Report on Wednesday, December 11th Meeting: Canceled~~
 - Inter-Local Agreement Expires... June 30th, 2025:

- Possible Feasibility Study for Exhibit Cost – Early 2025
 - City Budget Requests 2025/2026.
 - Skate with Santa: Saturday, December 21st (2 – 4PM)
 - Next Meeting is Wednesday, January 8th at 10AM (Dan)
- Employee Planning Retreat at City Hall:
 - Wednesday, February 5th (10AM – 2PM)
- Other Business:
 - CH Parks, Trails, Open Space Committee Meeting (November 20th)
 - Meeting with City Manager – Jared Gerber (November 21st)
 - Thanksgiving 5K (November 28th)
 - CHPRSA – Safety Meeting (December 2nd)
 - Lunch with Mike Peterson (December 3rd)
 - 2024 URPA Regional Director’s Retreat (December 4th - 5th)
 - UASD Board Meeting (December 5th)
 - Meeting with Brighton Little League Football President – Parley Baldwin (December 9th)
 - Utah Outdoor Recreation – Grant Workshop (December 12th)

Special Business

A. Consideration and Recommendation to Approve the 2025 Board of Trustees Meeting Dates – Resolution 2024-14

- After review, Mr. Morzelewski made a motion to approve the 2025 Board of Trustees Meeting Dates with the change of the Nov. meeting going from Wed. the 19th to Tues. the 18th – Resolution 2024-14. Ms. Hansen seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Morzelewski and Mr. Hopkin voting “Aye”

B. Consideration and Recommendation to Approve the 2025 Board of Trustees Positions – Resolution 2024 – 15

- After review, Ms. Hansen made a motion to approve the 2025 Board of Trustees Positions – Resolution 2024 – 15. Mr. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Morzelewski and Mr. Hopkin voting “Yes”

C. Consideration and Recommendation to Approve the Amended 2024 Budget – Resolution – 2024 – 16

- After review, Mr. Morzelewski made a motion to approve the Amended 2024 Budget – Resolution – 2024 – 16. Ms. Hansen seconded the motion. Motion carried unanimously with Ms. Hanses, Mr. Morzelewski and Mr. Hopkin voting “Yes”

D. Consideration and Recommendation to Approve the 2025 Budget and Fee Schedule – Resolution 2024 – 17

- After review, Ms. Hansen made a motion to approve the 2025 Budget and Fee Schedule Resolution 2025-17. Mr. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Morzelewski and Mr. Hopkin voting “Yes”

The next meeting of the Board will be held on January 22, 2025 @ 4pm