

RESOLUTION NO. 2017-2

A RESOLUTION ADOPTING CHANGES TO THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA POLICY #430 PUBLIC SESSION CANCELLATION.

WHEREAS, the Cottonwood Heights Parks and Recreation Service Area Board of Trustees has proposed changes to the Policy #430 pertaining to PUBLIC SESSION CANCELLATION;

WHEREAS, The Board of Trustees of the Cottonwood Heights Parks and Recreation Service Area desires to change the Policy #430 PUBLIC SESSION CANCELLATION;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA AS FOLLOWS:

1. **Adoption.** The Board of Trustees of the Cottonwood Heights Parks and Recreation Service Area adopts changes to the Policy #430 PUBLIC SESSION CANCELLATION as stated.
2. **Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidly or unenforceability, shall not affect any other portion of this Resolution, and all sections, parts and provisions shall be severable.
3. **Effective Date.** This Resolution shall become effective immediately upon its passage

PASSED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA ON THIS 19 DAY OF APRIL, 2017.

**COTTONWOOD HEIGHTS PARKS AND
RECREATION SERVICE AREA**

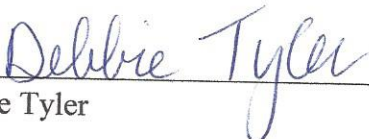
ATTEST:



Carl Evans, Chair



Bart Hopkin



Debbie Tyler



POLICY #430

COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA

POLICY GOVERNING PUBLIC SESSION CANCELLATION

REFERENCE:

Board of Trustees Meeting Minutes, October 23, 1997; Revised April 20, 2005; Revised April 19, 2017

PURPOSE:

This Policy establishes the practices and procedures for canceling public sessions for ice skating and open plunge in the swimming pools.

SECTION I: DEFINITIONS:

Board of Trustees – Three elected officials to serve on the Cottonwood Heights Parks & Recreation Service Area Board.

Cancellation of a Public Session – A request for the purpose of cancelling public ice skating or open plunge in the swimming pools for using the facility for a higher and better use.

Director – Appointed by the Board of Trustees of Cottonwood Heights Parks & Recreation Service Area for the daily management of the Service Area and all other duties and responsibilities as per the job description.

Public Session - Public ice skating sessions or open plunge sessions for the swimming pools identified by the Service Area for the general public.

Service Area - Special taxing district governed by an elected Board of Trustees. Also known as Cottonwood Heights Parks & Recreation Service Area

SECTION II: POLICY

- 1.0 All requests to cancel a public open plunge swimming or public ice skating session at Cottonwood Heights Parks & Recreation Service Area should be made at least 30 days in advance.
- 2.0 All requests to cancel a public session at Cottonwood Heights Parks & Recreation Service Area must be made in writing to the Director.

- 3.0 The Director will determine if the event justifies the request for cancellation of a public session and include it on the agenda for the next regularly scheduled Board of Trustees meeting for confirmation purposes.
- a. A telephone call or email to the Board of Trustees may be necessary if time does not permit a discussion of canceling a public session at a regularly scheduled Board meeting prior to the event.

SECTION III: PROCEDURE

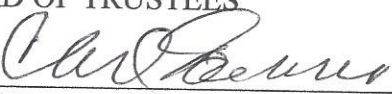
- 1.0 Written requests for cancellation of public sessions at Cottonwood Heights Parks & Recreation Service Area should be submitted to the Director at least thirty (30) days prior to the event.
- 2.0 The Director will determine if the event justifies the request for cancellation of a public session within ten days of receiving the request.
- 3.0 The Director will include it on the agenda for the next regularly scheduled Board of Trustees meeting for conformation purposes.
- a. A telephone call or email to the Board of Trustees may be necessary if time does not permit a discussion of canceling a public session at a regularly scheduled Board meeting prior to the event.
- 4.0 Written notification of the decision will be sent to the requesting party by the Director.
- 5.0 Requests for cancellation of public sessions at Cottonwood Heights Parks & Recreation Service Area that have been approved will be posted in public areas of the Service Area no less than 14 days prior to closure date(s) or immediately upon approval of cancelled public session.

APPROVED AND PASSED THIS 19 DAY OF April, 2017

COTTONWOOD HEIGHTS
PARKS AND RECREATION SERVICE AREA

By: 
Ben Hill, Director

BOARD OF TRUSTEES

By: 
Carl Evans, Chair