Cottonwood Heights Parks and Recreation Service Area
Board of Trustees
November 18, 2026

Work Session-3:15 pm
Board Meeting – 4:00 pm

AGENDA

WORK SESSION - *no action will be taken during the work session*
3:15 pm

A. Board District Representation Reports
B. Department Head Updates
C. Safety Meeting Update – Audrey Durfee
D. Recognition of Benefited Employee years of Service: 5 years: Bonnie Lee, Josh Pitt, Allie Brown, Audrey Durfee. 15 years: Laura Green, Melissa Ruff
E. Discussion of any items listed on the General Board Meeting Agenda

GENERAL BOARD MEETING
4:00 pm
GENERAL BUSINESS

A. Welcome-Patti Hansen
B. Pledge of Allegiance-by Invitation
C. Review and Approval of October 28, 2026 Board Meeting Minutes – Patti Hansen
D. Review and Approval of the Financial Statements for October 2026– Lyse' Durrant
E. Review and Approval of Accounts Payable Selected Entries for October 2026– Audrey Durfee

INFORMATION/DISCUSSION ITEMS

A. Public Comment
B. Executive Director's Report – Lyse' Durrant
C. Information and Discussion on the Tentative 2027 Budget and Fee Schedule-Lyse' Durrant
D. Information and Discussion of Appointment of 2027 Board of Trustee Appointments-Patti Hansen
E. Information and Discussion of 2027 Board of Trustee Meeting Dates – Patti Hansen
F. Information and Discussion on Policy XIX Leave – Lyse' Durrant
G. Information and Discussion on Policy VI – Employee Code of Conduct
H. Appointment of Member and Alternate Member to the UASD Board of Representatives – Lyse' Durrant

SPECIAL BUSINESS

A. Consideration and Recommendation to Approve the Appointment of a Member and Alternate Member to the UASD Board of Representatives – Resolution 2026-12
B. Consideration and Recommendation to Approve Policy XIX - Leave – Resolution 2026-13
C. Consideration and Recommendation to Approve the Tentative Budget and Fee Schedule-Resolution 2026-14

CLOSED MEETING (if needed and voted upon) - a closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual

ADJOURN

The above items will be discussed at the Board meeting on November 18, 2026 at 4:00 p.m. with a work session held at 3:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. Public comments will be limited to 3 minutes. If you would like to submit written comment, please email all comments to allie@chparksandrecut.gov. All comments received by 2:00 pm on November 18, 2026 will be summarized for the public record (Full name and address must be submitted as well). Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and Recreation Center. The next Board of Trustee meeting will be held on Wednesday, December 16, 2026.